



**THE TEXAS A&M UNIVERSITY SYSTEM  
CENTER FOR APPLIED  
COMMUNICATIONS AND NETWORKS**

# Advisory Committee Guidelines

Revised August 27, 2025

## Purpose

The purpose of the Advisory Committee is to support the mission and vision of The Texas A&M System Center for Applied Communications and Networks (“the Center”) by providing expert advice, feedback, and recommendations on key initiatives and challenges; to generate and develop broad ideas for the improvement and ultimate development of the Center; and to advise the Center’s leadership on matters of importance to Center.

## Members

### Qualifications

- Demonstrated expertise and experience in the Center’s field of work or related areas
- Commitment to the Center’s mission and vision
- Willingness to devote time and energy to the advisory committee role

### Responsibilities

- Attend bi-annual advisory committee meetings
- Share relevant knowledge, experience, and best practices with the organization and other advisory committee members
- Provide constructive and honest feedback on the organization’s strategies, plans, and performance
- Identify and facilitate potential opportunities, partnerships, and collaborations for the organization
- Act as an ambassador and advocate for the organization and its stakeholders

### Organizational Structure

- The committee shall consist of at least three (3) members.
- There are no term limits for members.

### Benefits

- Opportunity to contribute to the organization’s growth and impact
- Access to a network of peers and professionals in the field
- Recognition and appreciation for your service and input
- Learning and development opportunities
- Exposure to the latest technological trends and usage scenarios



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#### Resignation and Renewal

- A member may resign at any time by tendering a resignation in writing to the Center's leadership, which shall become effective upon receipt.
- The Center will review participation and contribution annually for continued renewal of membership.

#### Meetings

- Most interaction is expected to be one on one with CACN leadership.
- The group will meet bi-annually.
- In person attendance is preferred. A virtual option will be available.
- Minutes of the advisory meeting shall be promptly delivered to all members.

#### Conflict of Interest

It shall be the policy of the Center not to engage in any act which would constitute "self-dealing" as defined in Section 4941(d) of the Internal Revenue Code of 1986, as now enacted or as hereafter amended.

Any arrangement or transaction involving a conflict of interest shall be fair and reasonable to the Center at the time it is approved by the Center, by the person, persons, or body approving the transaction. The person or persons having the conflict of interest shall at all times act on the matter with good faith toward the Center.